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MEMORANDUM FOR: Project Administrative Officer

SUBJECT: Temporary Duty in the Washington Area

On 8 March 1956, discussions were held with the Project Finance Officer concerning the payment of Per Diem to personnel assigned to the Washington area for Temporary Duty. The Project Finance Officer stated that he would not be able to make these payments without the proper authorization and pertinent information upon which to base this authorization.

When this subject was first discussed with the Project Finance Officer upon return of the personnel from the training area copies of the Travel Orders from the Office of Communications, which returned these personnel from overseas, were furnished the Project Finance Officer. These orders stated that the personnel were assigned to the Washington area for Temporary Duty for the Purpose of reassignment overseas. It is the policy of the Office of Communications to return personnel for Temporary Duty between overseas assignments. The Project Finance Officer has in his possession a copy of the memorandum of the Office of Communications stating the policy of TDY payments to their personnel in this category.

Since many of these personnel have been in the Washington area for more than two months, a hardship is now involved. They are required to live in a temporary establishment, with few personal belongings in their possession. Also, their time in the Washington area is so indefinite, that they are unable to enjoy the savings incurred by most in longer leasing periods. Their salaries do not cover those additional expenses incurred by this assignment.

Considering the above stated factors, it is requested that a favorable decision be reached as soon as possible in order that this situation will be clarified for those in the Washington area and also for future returnees.

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Project Communications Officer

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